

## **Appointment Committee Meeting Agenda**

Tuesday, September 10, 2024

3:30 P.M.

Auburn Hall – Room 204

1. Appointing Committee Chair
2. Acceptance of Minutes of the August 8, 2024 Meeting
3. Open Session
4. Review of Applications and Nominations - *The Committee may enter into Executive Session to discuss applications, pursuant to 1 M.R.S.A. §405(6)(A).*

### October Term Endings:

- a. Housing Authority – Arthur Wing (10/1/24; 5 year term)
- b. Parks & Recreation Advisory Board - Misty Edgecomb (10/1/2024; 2 year term)
- c. Parks & Recreation Advisory Board – Corey Kinnan (10/1/2024; 2 year term)
- d. Parks & Recreation Advisory Board – Haley Warden (10/1/2024; 2 year term)
- e. Parks & Recreation Advisory Board- Elisabeth Collier (10/1/2024; 2 year term)

### Vacancies:

- a. Planning Board – Associate Member (unexpired term ending 1/1/2026)
- b. Sewerage District Board of Trustees - 1 vacancy, for an unexpired term expiring 3/1/2026.
- c. Complete Streets Committee - 2 vacancies, 1 Auburn resident, for a term expiring 1/1/2025; 1 Public Health & Wellness Representative
- d. Board of Assessment Review - 3 vacancies, 3 alternate members, up to a three year term
- e. SNRB – Sustainability Working Group member

5. Other Business

Meeting to be scheduled between September 30-October 2 for Comprehensive Plan Committee recommendations (deadline to apply 9/24) – TBD

6. Adjournment

## **Appointment Committee Meeting**

### **Agenda**

**August 8, 2024**

**Auburn Hall, Room 204**

**3:30 PM Meeting**

#### **Present:**

**Councilors Belinda Gerry, Richard Whiting, Adam Platz (Members)**

**City Clerk Emily Carrington**

#### **1. Appointing a Committee Chair**

Councilor Platz was unanimously declared Chair.

#### **2. Acceptance of Minutes from the May 23, 2024 Meeting**

Motion to accept the minutes by Councilor Whiting, seconded by Councilor Gerry. Passed 3-0.

#### **3. Open Session**

No members of the public were present.

#### **4. Review of Applications and Nominations**

Councilor Whiting moved to go into executive session pursuant to 1 M.R.S.A. §405(6)(A) to discuss applications, seconded by Councilor Gerry. Passed 3-0. Entered executive session at 3:33pm.

Declared out of executive session at 3:44pm.

Councilor Whiting nominated Robert Hayes to Planning Board to fill the unexpired term of Ryan Smith. Seconded by Councilor Gerry. Passed 3-0.

Councilor Platz moved to nominate Whitney Poulin to the Airport Board of Directors for the unexpired term of Jonathan LaBonte; seconded by Councilor Gerry. Passed 3-0.

Councilor Gerry moved to nominate Dana Staples to the Zoning Board of Appeals for the unexpired 3 year term, seconded by Councilor Whiting. Passed 3-0.

Councilor Platz moved to nominate Mubarik Abdulahi as the Student Council Representative (Junior), for a two year term expiring 6/30/2026. Seconded by Councilor Gerry. 3-0.

#### **5. Other Business**

Another meeting will be held in September.

#### **6. Adjournment**

Motion to adjourn by unanimous consent at 3:49pm.

## Emily Carrington

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**From:** donotreply@auburnmaine.gov  
**Sent:** Wednesday, September 4, 2024 12:33 PM  
**To:** Emily Carrington  
**Subject:** [External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Haley

Middle Initial:

Last Name: Warden

Residence Address: 100 Vickery Road

Ward: Ward 4

City: Auburn

Home Phone: 8184810460

Cell Phone: 8184810460

E-mail Address: halejwarden@gmail.com

Current Occupation: Director of Development

Previous Occupation (if retired or no longer working):

Education and/or experience: UMA

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one).: Parks & Recreation Advisory Board

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): To continue supporting the city and community with the betterment of our parks and recreation services.

What do you hope to accomplish?: To see the Tot Lot food forest project started.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Parks & Recreation

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Parks & Recreation

Dates served (if known):

How did you learn of this vacancy?:

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Haley Warden

Date of Electronic Signature: 09/04/2024

## Emily Carrington

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**From:** donotreply@auburnmaine.gov  
**Sent:** Wednesday, September 4, 2024 11:42 AM  
**To:** Emily Carrington  
**Subject:** [External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Corey

Middle Initial: T

Last Name: Kinnan

Residence Address: 323 minot ave

Ward: Ward 3

City: Auburn

Home Phone: 2074020679

Cell Phone: 2074020679

E-mail Address: kinnan2013@gmail.com

Current Occupation: Photographer

Previous Occupation (if retired or no longer working):

Education and/or experience: Bachelor's in, public health. Master's in, urban studies.

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one): Parks & Recreation Advisory Board

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): To continue to help my community in Auburn.

What do you hope to accomplish?: To see ideas implemented and to continue advising the city utilizing my expertise as an urbanist.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Yes, parks and rec advisory.

Have you previously served on a City or Community Board or Committee? If so, which one(s)? Currently in parks and rec.

Dates served (if known): 2024

How did you learn of this vacancy?: current seat.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.  
By typing your full name below, you are "signing" this electronic application.: Corey T. Kinnan

Date of Electronic Signature: 9/4/24

## Emily Carrington

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**From:** donotreply@auburnmaine.gov  
**Sent:** Saturday, August 31, 2024 1:10 PM  
**To:** Emily Carrington  
**Subject:** [External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Misty

Middle Initial:

Last Name: Edgecomb

Residence Address: 26 Oakland Street

Ward: Ward 2

City: Auburn

Home Phone: 2072403910

Cell Phone: 2072403910

E-mail Address: mislyn02@gmail.com

Current Occupation: Business owner

Previous Occupation (if retired or no longer working):

Education and/or experience: Current board chair

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one): Parks & Recreation Advisory Board

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): As a current member of the Parks and Recreation Advisory Board, I am deeply committed to enhancing and expanding the green spaces in our city. I believe that parks are more than just recreational areas; they are essential to the quality of life for our residents. I am passionate about creating parks and recreational spaces that are not only updated and accessible but also beloved by the community. These spaces should be places where families, friends, and individuals can connect with nature, engage in outdoor activities, and take pride in their surroundings.

What do you hope to accomplish?: My experience with this board has further strengthened my belief that thoughtfully designed and well-maintained parks and recreational spaces can be transformative for our city. I want to continue my work on the board to ensure that we create spaces that are sustainable, welcoming, and reflective of our community's

needs. I am eager to continue to help our city in the development of parks that will be cherished for generations to come.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Other than this board I am on the PAL Board and the Good Food Council of Androscoggin County

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Parks Sub Committee

Dates served (if known):

How did you learn of this vacancy?: I am a current member

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Misty Edgecomb

Date of Electronic Signature: 8/31/2024



## Emily Carrington

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**From:** donotreply@auburnmaine.gov  
**Sent:** Thursday, August 22, 2024 11:37 AM  
**To:** Emily Carrington  
**Subject:** [External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Elisabeth

Middle Initial: M

Last Name: Collier

Residence Address: 97 Lake Auburn Ave

Ward: Ward 2

City: Auburn

Home Phone: 2096069497

Cell Phone: 2096069497

E-mail Address: eholiday5@yahoo.com

Current Occupation: RN Manager

Previous Occupation (if retired or no longer working): ICU RN

Education and/or experience: BSN

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one): Parks & Recreation Advisory Board

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): Being on this committee really fills my cup. I love working with everyone and planning parks and events.

What do you hope to accomplish?: My biggest passion project is the food forest.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Parks and Rec and Board of assessment review.

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: see above

Dates served (if known): May '24

How did you learn of this vacancy?: online search and a reach out to the city clerk

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.  
By typing your full name below, you are "signing" this electronic application.: Elisabeth Marie Collier

Date of Electronic Signature: 08/22/2024

August 23, 2024

Emily Carrington, CCM,CMC

City Clerk

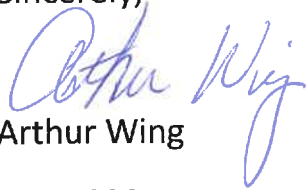
City of Auburn

Dear Emily,

Thank you for sending me an email regarding my reappointment application for the Auburn Housing Authority. Enclosed is my completed application.

Please call me with any question.

Sincerely,



Arthur Wing

577-2839



Rec'd 8/28/24  
Eye

# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 8/23/24

Last name: WING First name: ARTHUR Middle initial: L

Residence address: 104 GRANDVIEW AVENUE Ward: 2

City: AUBURN State: ME Zip code: 04210

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Cell phone: 207-577-2839

Email address: ARTHURWING17@GMAIL.COM

Current occupation: RETIRED

Previous occupation (if retired or no longer working): DIRECTOR FINANCE - ANDROS COGGI IN HOME CARE

Educational and/or experience (or attach your resume): SEE RESUME

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |  |
|--|--|
| <input type="checkbox"/> 9-1-1 Committee                     | <input type="checkbox"/> Complete Streets Committee        |
| <input type="checkbox"/> Age Friendly Committee              | <input type="checkbox"/> Ethics Panel                      |
| <input type="checkbox"/> Agriculture Committee               | <input type="checkbox"/> L/A Transit Committee             |
| <input type="checkbox"/> Airport Board                       | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input checked="" type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Planning Board                    |
| <input type="checkbox"/> Audit Committee                     | <input type="checkbox"/> Regulatory Advisory Board         |
| <input type="checkbox"/> Cable TV Advisory Board             | <input type="checkbox"/> Sewer District                    |
| <input type="checkbox"/> CDBG Loan Committee                 | <input type="checkbox"/> Water District                    |
| <input type="checkbox"/> Citizen's Advisory Committee        | <input type="checkbox"/> Other _____                       |
| <input type="checkbox"/> Community Forest Board              |  |
| <input type="checkbox"/> Conservation Commission             |  |

Is this application for a \_\_\_ new appointment or X reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). SEE ATTACHED

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). SEE ATTACHED

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? YES, AUBURN HOUSING AUTHORITY

Dates served (if known)? 2005 - PRESENT

Have you previously served on a City or Community Board or Committee? If so, which one(s)? YES

TRUSTEE - AUBURN PUBLIC LIBRARY (APL) AND MEMBER OF APL BUILDING COMMITTEE

Dates served (if known)? APL TRUSTEE 2000-2006, APL BUILDING COMMITTEE 1999-2002

How did you learn of this vacancy? EMAIL FROM CITY

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: *Arlene Wig* Date: August 23, 2024

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

<b>FOR OFFICE USE ONLY</b>	
DATE APPLICATION RECEIVED:	_____
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

**Arthur Wing**  
**104 Grandview Avenue**  
**Auburn, Maine 04210**  
**207-577-2839**

### **Education**

- Northeastern University, Boston, Mass
  - 1971 Bachelors of Science – Accounting
- University of Maine, Portland, Maine
  - 1986 Masters of Business Administration
- Massachusetts Chapter of Housing & Redevelopment Certification Program
  - Commissioner Ethics – 4 hour seminar
  - Commissioner Legal – 4 hour seminar
- National Association of Housing & Redevelopment Officials Certification
  - 2019 Granted status of National Certified Commissioner
  - 2023 Completed Recertification Requirements

### **Community Activities**

- Year 2005 – Present, Commissioner & Chairperson, Auburn Housing Authority
- Year 2000 – 2006, Trustee and Treasurer, Auburn Public Library
- Year 1999 – 2002, Member, Auburn Public Library Building Committee
- Year 1995 – 1998, Board Member, Child Health Services

### **Employment History**

- Androscoggin Home Care & Hospice , Lewiston, Maine
  - 1971 – 2018, Director of Finance
- 2019 - Retired

City of Auburn  
Board & Committee  
Reappointment Application 2024 – Arthur Wing

Briefly describe why you want to serve on this committee:

The Auburn Housing Authority's (AHA) mission is to provide access to safe, quality and affordable housing for the residents of the City of Auburn. Commissioners have a responsibility for the management, policy-making and oversight of the housing authority to ensure accomplishment of the Mission. As a Commissioner, I find working with the Board of Commissioners, AHA management and staff on the organization's mission challenging, rewarding and important to our City.

I feel my education, work experience and energy can assist the other Commissioners, the Executive Director and staff to make a difference in the lives of low-income families, the elderly and persons with disabilities.

What do you hope to accomplish?

I feel with the change in Auburn's leadership there is an excitement for additional affordable housing in Auburn. Having been Board Chair and Commissioner during the development of Webster, Vincent Square and Spring Street apartments, I bring development experience to our newer commissioners to help guide them through new affordable housing opportunities.

There continues to be a significant shortage of housing in our City. I am excited to explore and work with the City, the board of Commissioners and AHA management on new development opportunities for additional housing units in Auburn.

It is the responsibility of the Auburn Housing Authority to implement and administer the various programs designed and funded by the U.S. Department of Housing and Urban Development (HUD). Rules and regulations are updated and changed continuously and as Commissioner I will continue to work with management to ensure AHA has the resources to maintain the current properties and meet all of HUD's rules and regulations.

## Emily Carrington

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**From:** donotreply@auburnmaine.gov  
**Sent:** Monday, August 26, 2024 2:18 PM  
**To:** Emily Carrington  
**Subject:** [External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Katherine

Middle Initial:

Last Name: Truitt

Residence Address: 42 Winter Street

Ward: Ward 2

City: Auburn

Home Phone: 2076011123

Cell Phone: 2076011123

E-mail Address: katherine.truitt.gw@gmail.com

Current Occupation: Operations Representative

Previous Occupation (if retired or no longer working):

Education and/or experience: Denison University

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one): Complete Streets Committee

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I am currently serving on the Complete Streets Committee as a Lewiston resident. I would like to continue my work on the committee as an Auburn resident, since I am moving.

What do you hope to accomplish?: I hope to provide valuable input as a commuter in Lewiston and Auburn, especially input as a bicycle and transit commuter. The cities need better options for forms of transit beyond cars.

Are you presently serving on a City or Community Board or Committee? If so, which one(s): Complete Streets Committee (Lewiston resident)



Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No (first appointment as Lewiston resident)

Dates served (if known): 03-27-24 to present

How did you learn of this vacancy?: current committee member

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Katherine Truitt

Date of Electronic Signature: 8/26/2024

## Emily Carrington

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**From:** donotreply@auburnmaine.gov  
**Sent:** Friday, August 23, 2024 2:16 PM  
**To:** Emily Carrington  
**Subject:** [External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Maureen

Middle Initial:

Last Name: Hopkins

Residence Address: 16 Topaz Circle

Ward: Ward 3

City: Auburn

Home Phone: 2077497374

Cell Phone: 2077497374

E-mail Address: maureenhopkins78@gmail.com

Current Occupation: Attorney

Previous Occupation (if retired or no longer working):

Education and/or experience: BA, MS, JD

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one): Planning Board

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): For much of my professional career as an attorney I have represented clients before planning boards, zoning boards, and city councils, presenting and advocating for the development of different types of telecommunications projects. Additionally, I previously served on a planning board in Greenville, Maine, and I enjoyed being involved in the planning process, including drafting ordinances, bylaws, and reviewing new projects. I would love the opportunity to serve the Auburn community as it experiences significant growth and considers its planning objectives for the future of the City.

What do you hope to accomplish?: To participate in a fair and balanced review process that objectively applies current laws, ordinances and regulations to proposed projects. Additionally, to consider the future of city planning, balancing

sustainability, livability and smart growth objectives to ensure the City of Auburn can continue to offer a balance of new and existing residential, commercial and industrial uses while preserving the environment and the character of the City.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known): n/a

How did you learn of this vacancy?: From an Auburn resident

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Maureen Hopkins

Date of Electronic Signature: 08/23/2024

## Emily Carrington

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**From:** donotreply@auburnmaine.gov  
**Sent:** Sunday, September 1, 2024 4:10 PM  
**To:** Emily Carrington  
**Subject:** [External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Lisa

Middle Initial: R

Last Name: Ruccolo

Residence Address: 1 Shepley St.

Ward: Ward 2

City: Auburn

Home Phone: 207-607-9331

Cell Phone: 207-607-9331

E-mail Address: arcturus59@gmail.com

Current Occupation: Accountant

Previous Occupation (if retired or no longer working):

Education and/or experience: BS in Business Administration with a concentration in Accounting

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one): - Conservation Working Group

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I moved to Auburn last year and really enjoy the city and its beautiful environs. Conservation of natural areas is important to me. I feel that it is my time to contribute to this cause.

What do you hope to accomplish?: I hope to educate residents about creating wild areas for pollinators and in helping to curb invasive species.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known):

How did you learn of this vacancy?: I attended a town council meeting and was told that I could find vacancy on the city's website.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Lisa R. Ruccolo

Date of Electronic Signature: 9/1/2024